

# **Bid Form (General Contract - Single Package)**

Sealed bids will be received at the office of the Superintendent, Chardon Local School District, 428 North Street, Board of Education, Chardon, Ohio 44024 until 7:30 am on October 15, 2021 and will be opened and read beginning at 8:00 am:

**PROJECT BB201921**  
**Chardon Local Schools 2021 Soffit Project**  
**Located at**  
High School – 151 Chardon Ave., Chardon, OH 44024

For the  
Chardon Local Schools

The project schedule will be negotiated with the successful bidder who is to submit their proposed project schedule as a part of their bid submittals but all work must be performed and substantially complete within the following date:

All soffit areas must be substantially completed by December 31, 2021.

Having read and examined the proposed Contract Documents prepared for the above referenced projects and the following Addenda:

Addenda Number	Date Received
_____.	_____.
_____.	_____.
_____.	_____.
_____.	_____.

The undersigned bidder proposes to perform all work for the applicable contract in accordance with the proposed Contract Documents, for the following sum(s):

**Bid Package 101 - General Contract (High School)**

\$\_\_\_\_\_.

**BASE BID:**

**ALL LABOR AND MATERIALS, for the sum of** \$\_\_\_\_\_.

Sum in words: \_\_\_\_\_

\_\_\_\_\_ and \_\_\_\_\_/100 dollars.

*--remainder of page left blank intentionally--*

**BIDDERS PROPOSED CONSTRUCTION SCHEDULE**

All work must be performed and substantially complete within the following date:

All soffit areas must be completed by December 31, 2021

Bid Package 101 - General Contract (High School) - Proposed Construction Schedule:

2021:

**BIDDER AFFIRMATION AND DISCLOSURE**

Bidder acknowledges that by signing the Bid Form on the Bidder Signature and Information page, that it affirms, understands, and will abide by the requirements of Executive Order 20 II-12K. If awarded a Contract, the Bidder will become the Contractor and affirms that both the Contractor and its Subcontractors shall perform no services requested under this Contract outside of the United States.

The Bidder shall provide the locations where services under this Contract will be performed in the spaces provided below or by attachment. Failure to provide this information as part of its Bid may cause the Bidder to be deemed non-responsive and no further consideration will be given to its Bid. If the Bidder will not be using Subcontractors, indicate "Not Applicable" in the appropriate spaces.

- 1. Principal business location of Contractor:

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

- 2. Location where services will be performed by Contractor:

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Locations where services will be performed by Subcontractors, if known at time of Bid Opening:

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

- 3. Location where state data will be stored, accessed, tested, maintained, or backed-up, by Contractor:

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Locations where state data will be stored, accessed, tested, maintained, or backed-up by Subcontractors, if known at time of Bid Opening:

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

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**BIDDER'S CERTIFICATIONS**

The Bidder hereby acknowledges that the following representations in this Bid are material and not mere recitals:

1. The Bidder has read and understands the proposed Contract Documents and agrees to comply with all requirements of the proposed Contract Documents, regardless of whether the Bidder has actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.
2. The Bidder represents that the Bid is based upon the Basis of Design and Acceptable Components specified by the proposed Contract Documents.
3. The Bidder has visited the Site, become familiar with local conditions, and has correlated personal observations about the requirements of the proposed Contract Documents. The Bidder has no outstanding questions regarding the interpretation or clarification of the proposed Contract Documents.
4. The Bidder understands that the execution of the Project will require sequential, coordinated, and interrelated operations, which may involve interference, disruption, hindrance, or delay in the progress of the Bidder's Work. The Bidder agrees that the Contract Sum, as amended from time to time, shall cover all amounts due from the Owner resulting from interference, disruption, hindrance, or delay that is not caused by the Owner or its agents and employees. The Bidder agrees that any such interference, disruption, hindrance, or delay is within the contemplation of the Bidder and the Owner and that the Contractor's sole remedy from the Owner for any such interference, disruption, hindrance, or delay shall be an extension of time in accordance with the proposed Contract Documents.
5. The Bidder and each Person signing on behalf of the Bidder certifies, and in the case of a Bid by a joint venture each member thereof certifies as to such member's entity, under penalty of perjury, that to the best of the undersigned's knowledge and belief: **(a)** the Base Bid, any Unit Prices, and any Alternate bid in the Bid have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition as to any matter relating to such Base Bid, Unit Prices or Alternate bid with any other Bidder; **(b)** unless otherwise required by law, the Base Bid, any Unit Prices and any Alternate bid in the Bid have not been knowingly disclosed by the Bidder and shall not knowingly be disclosed by the Bidder prior to the bid opening, directly or indirectly, to any other Bidder who would have any interest in the Base Bid, Unit Prices or Alternate bid; **(c)** no attempt has been made or shall be made by the Bidder to induce any other Person to submit or not to submit a Bid for the purpose of restricting competition.
6. The Bidder shall execute the Agreement with the Contracting Authority, if a Contract is awarded on the basis of this Bid, and if the Bidder does not execute the Agreement for any reason, other than as authorized by law, the Bidder and the Bidder's Surety are liable to the Owner as provided in Section 00 21 00 Owners Bidding Process to meet the requirements of section [153.54](#) of the Revised Code (Section 00 43 13 Bid Security Form).
7. The Bidder certifies that the upon the award of a Contract, as the Contractor it shall make a good faith effort to ensure that all of the Contractor's employees, while working on the Site, shall not purchase, transfer, use, or possess illegal drugs or alcohol or abuse prescription drugs in any way.

**■ Bidder Signatory Information**

**Name of Bidder's Authorized Signatory**

**Title**

**Company Name**

**Mailing Address\***

**Telephone Number**

**Facsimile Number**

**E-Mail Address**

**Where Incorporated**

**Federal Tax Identification Number**

**Date enrolled in an OBWC-approved DFSP (month/date/year)**

**Contact person for Contract processing**

**President or Chief Executive Officer's Name / Title**

**■ Joint Venture Bidder Signatory Information**

**Name of Bidder's Authorized Signatory**

**Title**

**Company Name**

**Mailing Address**

**Telephone Number**

**Facsimile Number**

**E-Mail Address**

**Where Incorporated**

**Federal Tax Identification Number\***

**Date enrolled in an OBWC-approved DFSP (month/date/year)**

**Contact person for Contract processing**

**President or Chief Executive Officer's Name / Title**

**Document 00 43 13 - Bid Security Form**  
**State of Ohio Standard Requirements**  
**for Public Facility Construction**

( Form of combined Bid Guaranty and Bond prescribed by Ohio Revised Code Section 153.571 )

KNOW ALL PERSONS BY THESE PRESENTS, that we, the undersigned

\_\_\_\_\_, as Principal,

at \_\_\_\_\_ (Address)

and \_\_\_\_\_ as Surety, are hereby held

and firmly bound unto the State of Ohio, as Obligee, in the penal sum of the dollar amount of the Bid submitted

by the Principal to the Obligee on \_\_\_\_\_ (date) to undertake the Project known as:

Project Number: Project # BB201921

Project Name: Chardon Local Schools 2021 Soffit Project

Contract Description: General Trades

The penal sum, referred to herein, shall be the dollar amount of the Principal's Bid to the Obligee, incorporating any additive alternate Bids made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee. In no case shall the penal sum exceed the amount of dollars (\$\_\_\_\_\_). (If the preceding line is left blank, the penal sum will be the full amount of the Principal's Bid, including add alternates. Alternatively, if completed, the amount stated shall not be less than the full amount of the Bid, including Alternates, in dollars and cents. A percentage is not acceptable.) For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above-named Principal has submitted a Bid for the above referenced Project;

NOW, THEREFORE, if the Obligee accepts the Bid of the Principal, and the Principal fails to enter into a proper contract in accordance with the Contract bid, Plans, Specifications, details and bills of material; and in the event the Principal pays to the Obligee the difference, not to exceed ten percent of the penal sum hereof between the amount specified in the Bid and such larger amount for which the Obligee may in good faith contract with the Bidder determined by the Obligee to be the next lowest responsive and responsible to perform the Work covered by the Bid; or in the event the Obligee does not award the Contract to such next lowest responsive and responsible Bidder and resubmits the Project for bidding, the Principal pays to the Obligee the difference not to exceed ten percent of the penal sum hereof between the amount specified in the Bid, or the costs, in connection with the resubmission, of printing new Contract Documents, required advertising and printing and mailing notices to prospective Bidders, whichever is less, then this obligation shall be null and void, otherwise to remain in full force and effect. If the Obligee accepts the Bid of the Principal, and the Principal, within 10 days after the awarding of the Contract, enters into a proper Contract and executes the Contract Form in accordance with the Contract Documents, including without limitation the Bid, Plans, Specifications, details, and bills of material, which said Contract is made a part of this Bond the same as though set forth herein; and

NOW ALSO, IF THE SAID Principal shall well and faithfully perform each and every condition of such Contract; and indemnify the Obligee against all damage suffered by failure to perform such Contract according to the provisions thereof and in accordance with the Contract Documents, including without limitation Plans,

Specifications, details, and bills of material therefore; and shall pay all lawful claims of Subcontractors, Material Suppliers and laborers for labor performed and materials furnished in the carrying forward, performing or completing of said Contract; we, agreeing and assenting that this undertaking shall be for the benefit of any Subcontractor, Material Suppliers or laborer having a just claim, as well as for the Obligee herein; then this obligation shall be void; otherwise the same shall remain in full force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall in no event exceed the penal amount of this obligation as herein stated.

THE SAID Surety hereby stipulates and agrees that no modifications, omissions or additions, in or to the terms of said Contract, the Work thereunder or the Contract Documents, including without limitation the Plans and Specifications, therefore, shall in any way affect the obligations of said Surety on its bond, and it does hereby waive notice of any such modifications, omissions or additions in or to the terms of the Contract, the Work, or the Contract Documents, including without limitation the Plans and Specifications.

SIGNED AND SEALED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**PRINCIPAL:**

x \_\_\_\_\_.

By: \_\_\_\_\_.

Title: \_\_\_\_\_.

**SURETY:**

X \_\_\_\_\_.

By: \_\_\_\_\_  
Attorney-in-Fact

**SURETY INFORMATION:**

\_\_\_\_\_  
Street

\_\_\_\_\_  
Telephone Number

**SURETY AGENT'S INFORMATION:**

\_\_\_\_\_  
Agency Name

\_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Telephone Number

**END OF DOCUMENT**

**Document 00 45 13 - Bidder's Qualifications**

**Project: #** BB201921

**Project Name:** Chardon Local Schools 2021 Soffit Project

**1. Company Name:** \_\_\_\_\_

Physical Address: \_\_\_\_\_  
Street, Building, Unit

\_\_\_\_\_  
City, State, Zip

Mailing Address (if different): \_\_\_\_\_  
P.O. Box

\_\_\_\_\_  
City, State, Zip

Telephone Number (w/ Area Code): ( \_\_\_\_\_ ) \_\_\_\_\_

Fax Number (w/ Area Code): ( \_\_\_\_\_ ) \_\_\_\_\_

Email address: \_\_\_\_\_

**2. Overall Experience.** Indicate Bidder's overall experience performing the trades bid, including the years in business performing the trade under present and former business names.

- 3. Financial.** The apparent low Bidder shall submit, upon request of the Contracting Authority, either:
- a) An annual financial statement prepared within the 12 months prior to the bid opening by an independent licensed accounting firm; and the name, address, contact person and phone number of the bank normally used by the Bidder for its primary banking; or,
  - b) A financial report generated within 30 days prior to the bid opening from Standard and Poor, Dun and Bradstreet or a similar company acceptable to the Contracting Authority documenting the financial condition of the Bidder; and the name, address, contact person and phone number of the bank normally used by the Bidder for its primary banking;

**This information is not a public record under Ohio Revised Code Section 149.43; and shall remain confidential, except under proper order of a court.**



**4. Facilities & Equipment.** Indicate Bidder's relevant facilities and major equipment (leased or owned).

**5. Ongoing & Relevant Projects.** List all ongoing projects and projects completed in the last 5 years, which are similar in cost and type to the Project being bid. Include scope of Work, Contract value, and project name/contact person/address/phone number for each owner and the architect, consultant or engineer for each project.

**6. Regulatory / Contractual.** Indicate all occurrences of the following in the last 5 years (indicate if none). For verification, attach documentation, and/or provide sufficient and appropriate detail information such as: project name, owner, contact person and phone number, amount of contract, etc.

a) State or federal Prevailing Wage violations or judgments

b) Contract abandonment, contract termination, as either a prime- or sub-contractor, or Surety takeover

c) Debarment by state, federal, or local jurisdictions

d) EPA/OSHA violations

e) Liquidated damages and Statutory Delay Forfeiture assessed

f) Drug-Free Safety Program and Drug Free Workplace Program violations

**7. Management.** Identify individuals assigned to this Project.

Principal \_\_\_\_\_ Years with firm \_\_\_\_\_ Total Exp. \_\_\_\_\_

Project Manager \_\_\_\_\_ Years with firm \_\_\_\_\_ Total Exp. \_\_\_\_\_

Field Superintendent \_\_\_\_\_ Years with firm \_\_\_\_\_ Total Exp. \_\_\_\_\_

**8. Certification.** I hereby certify that the information in this entire Bidder's Qualifications form, including all attachments and referenced information, is factual and complete.

Company Name \_\_\_\_\_

Authorized Official (please print or type) \_\_\_\_\_

Signature of Authorized Official \_\_\_\_\_ Date \_\_\_\_\_

**END OF DOCUMENT**